

**MISSION STATEMENT**  
**of the**  
**Stockbridge Community Preservation Committee**

The Stockbridge Community Preservation Committee (CPC) shall be the authority to make recommendations to the Town Meeting for allocations from the dedicated fund established by the adoption of the Community Preservation Act in May, 2002, pursuant to M.G.L. c44B. This dedicated funding source was established to enable the Town of Stockbridge to: (1) create affordable housing; (2) acquire and restore historic buildings and sites; and (3) acquire open space, which includes land for park and recreational uses and the protection of public drinking water well fields, aquifers and recharge areas, wetlands farm land, forest, marshes, beaches, scenic areas, wildlife preserves and other conservation areas.

The Community Preservation Committee shall study the needs, possibilities and resources of the Town regarding community preservation. The Committee shall consult with other municipal boards and officials, including, as it deems appropriate, the Planning Board, the Conservation Commission, the Parks and Recreation Commission, the Historical Commission, and the Housing Authority, in conducting such studies. As part of its study, the Committee shall hold one or more public information hearing on the needs, possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the Town.

With respect to affordable housing, the Community Preservation Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

With respect to historic preservation, the Community Preservation Committee shall recommend, wherever possible, the acquisition and restoration of buildings or sites of significant public use and benefit.

With respect to open space, the Community Preservation Committee shall recommend, wherever feasible, the acquisition of development rights, as opposed to ownership (the fee), with the objective of protecting open space and scenic vistas rather than acquisition of more land.

The Community Preservation Committee may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending funds for general purposes that are consistent with community preservation.

The Community Preservation Committee shall solicit and review for merit requests for proposals (RFPs) on any community preservation project, serving as the “clearing committee” on all proposals before they are submitted to the appropriate Town Committee for recommendation, not an approval. The Community Preservation Committee shall vote on final proposals for acceptance.

The guidelines for RFPs shall be incorporated in and made a part of this Mission Statement.

The Community Preservation Committee will consist of nine (9) voting members. The composition of the Committee and the appointment authority shall be as follows:

- A. One member of the Planning Board as designated by the Board;
- B. One member of the Conservation Commission as designated by the Commission;
- C. One member of the Parks and Recreation Commission as designated by the Commission;
- D. One member of the Historical Commission as designated by the Commission;
- E. One member of the Housing Authority as designated by the Authority;
- F. One member to be appointed by the Finance Committee;
- G. One member to be appointed by the Board of Assessors;
- H. Two members to be appointed by the Board of Selectmen.

All designated or appointed terms shall be for one year. Should any Commission, Board, Authority or Committee who has appointment authority under this section be no longer in existence for whatever reason, the appointment authority for that Commission, Board, Authority, or Committee shall become the responsibility of the Board of Selectmen.

# STOCKBRIDGE COMMUNITY PRESERVATION COMMITTEE REQUEST FOR PROPOSALS

## Guidelines

The Committee will review all requests for funds in the Town's dedicated account, established by the adoption of the Community Preservation Act (CPA) by Stockbridge in 2002. Approved projects will be submitted to the 2005 Annual Town Meeting for consideration in the budget for the fiscal year of 2006, which begins July 1, 2005. Please observe the following:

- Project Submission Sheet must be filled.
- Requests should be for FY 2006, or for extended projects for up to four years, from FY2006 to FY2010.
- Letters of support are encouraged.
- Provide quotes for costs whenever possible. If not, explain cost estimates.
- If your request is part of a longer-term project, include total project costs. A piecemeal approach is discouraged.
- Departments or agencies with multiple project requests should prioritize these projects.
- Keep in mind the legal limitations for which CPA funds can be used.
- For online information about the CPA, go to [www.communitypreservation.org](http://www.communitypreservation.org).
- If you have further questions, call 637-2486.
- **Proposals for FY2006 must be submitted by February 11, 2005, 4PM.** Submit 10 copies of the completed Project Submission Sheet and attachments to the Stockbridge Selectmen's Office, Town Hall, Attn. the Community Preservation Committee.

### **Stockbridge Community Preservation Committee members:**

Thomas H. Stokes, representing the Selectmen  
David McCarthy, representing the Selectmen  
Michael Blay, representing the Assessors  
Sally Underwood-Miller, Conservation Commission  
Linda W. Jackson, Historical Commission  
Robert Flower, Parks and Recreation  
Ann Beacco, Housing Authority  
Finance Committee – to be filled  
Planning Board – Doug Rose

**Stockbridge Community Preservation Committee  
Project Submission Sheet  
Request For Proposals**

Submitter: \_\_\_\_\_ Submission Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Purpose: (Please select all that apply)  
 \_\_\_\_\_  Open Space  
 \_\_\_\_\_  Affordable Housing  
 Telephone \_\_\_\_\_  Historic Preservation  
 \_\_\_\_\_  Recreation

Town committee (if applicable)

Project Name: \_\_\_\_\_  
 \_\_\_\_\_

Questions 1, 2, 3 should be answered on enclosed sheets. Try to provide as much specificity as possible, keeping each answer under 400 words.

- 1) Description of Project;
- 2) The CPA fit. How does this project help to preserve and enhance the character of Stockbridge?
- 3) Funding. Why is the funding you request essential - - not available through other government sources? How will CPA funding be leveraged to maximize other government and/or private sources?

**COST SUMMARY**

Fiscal Year	Total Cost	CPC Funds Requested	Other Funding Sources
2006			
2007			
2008			
2009			
2010			
Total			

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**For Community Preservation Committee Use**

**Received on:** \_\_\_\_\_ | **Associated Town Committee:** \_\_\_\_\_  
**Reviewed on:** \_\_\_\_\_ | **Determination:** \_\_\_\_\_